

주문 번호 (Order number) :

IKEA Assembly service terms and conditions

Thank you for utilizing our Assembly service. Please carefully read to understand our services terms and conditions. The External Service Provider has been contracted by IKEA to perform the assembly service.

1. Either you or your representative that is 18 years of age or older must be present to receive the merchandise at the agreed upon day and, if given, time window.
2. For smooth assembly service, please make sure your any obstacles should be removed, clear and sufficient space should be provided, and children and animals are kept out of working area.
3. Assembly cost depends on the assembly difficulty and components of the product and is available with furniture delivery service. When you used together with the delivery service, the assembly service date may change depending on stock availability. Changed date will be notified in advance before the service implementation date.
4. Assembly service is available only for articles on sales order in accordance with product instructions only.
5. For your safety, we do not mount furniture on dry wall. Please make sure the wall to be mounted with furniture is concrete or cement before your purchase. Any cost that incurred because you did not check the condition cannot be responsible for either IKEA or assembly team.
6. If you would like to change your service date or cancel your service, you must contact IKEA as soon as possible at 1670-4532. In case of assembly is not possible after the on-site visit on the day of service, or in case of assembly service is cancelled due to a change of mind or absence on the day of service, A cancellation fee of 30% (minimum 20,000 won) of the assembly service amount will be charged.
7. If you purchase ASIS products in flat pack condition, assembly service is available.
8. Home furnishing accessories can be excluded from assembly service.
9. For more information on assembly service and available location, please contact Customer Support Center at 1670-4532.
10. If you move the assembled products after service has been completed, IKEA or assemblers cannot be responsible for any damages.
11. IKEA and its service providers will not be liable for any refunds or other damages to you in case of service delays due to natural disasters or other force majeure reasons (traffic jams, accidents). If the service is difficult to perform due to reasons not by IKEA or assembly company, or due to circumstances of the customer, IKEA may suspend the service, and IKEA and the service provider are not responsible for any costs incurred in such case.
12. At the completion of your assembly service, you will be asked to confirm your items. If there are any items missing or damaged, all the information must be written on the assembly confirmation note. We require this information to follow up with the company.

I state that I have read and understood all of IKEA's assembly service terms and conditions.

* Assembly services are available sequentially between 9:00 AM and 9:00 PM. Please understand that it is not possible to specify the time zone.

Do you agree? (Yes / No)

* Is parking space secured for service? If a parking space is not secured, it may not be possible to proceed with the service.

Do you agree? (Yes / No)

Name: _____ Date: _____ Signature: _____

Name		Email	
Phone number1		Phone number2	
Address			