



IN-HOME MEASURING & PLANNING SERVICE

Pre-Appointment Checklist

Planning an IKEA Kitchen or Laundry? At IKEA it is easy. Fill in this check list and bring it to a sales co-worker and we will help you achieve your kitchen dreams. You can do it at home or visit the IKEA Kitchen Department at your local IKEA store and we will happily get you started. Need extra help? We offer two planning services - for **only \$99** an IKEA kitchen specialist can plan your kitchen with you in-store. Or for **only \$149**, a qualified independent contractor will measure your space and prepare a kitchen or laundry plan for you in the comfort of your own home. Terms and conditions apply, see over for details.

Budget (\$) including installation (if required) _____ Interest Free Finance

Choice of height for your IKEA kitchen

208 cm 228 cm 248 cm Other height _____

Ceiling height in your kitchen _____

Style

Fronts/Colour _____ Knobs/Handles _____

Benchtop

Laminate Timber Stone Benchtop colour _____

Splashback

Glass Stone Tiles/Other Splashback colour _____

Sink & tap

1 bowl 1 bowl - round 1 ½ bowl 2 bowls
 With dish drainer Without dish drainer Under mounted sink Other
 Tap (name) _____

New IKEA Appliances

Options

Other Appliances

(width x height x depth)

Oven _____	<input type="checkbox"/> Under bench	<input type="checkbox"/> In high cabinet	_____
Microwave _____	<input type="checkbox"/> Under bench	<input type="checkbox"/> In high cabinet	_____
Cooktop _____	<input type="checkbox"/> Gas	<input type="checkbox"/> Electric	_____
Rangehood _____	<input type="checkbox"/> Under cabinet	<input type="checkbox"/> Canopy	_____
Dishwasher _____	<input type="checkbox"/> Integrated	<input type="checkbox"/> Freestanding	_____
Fridge _____	<input type="checkbox"/> Integrated	<input type="checkbox"/> Freestanding	_____

Lighting

Benchtop Drawer Cabinet Spotlights

Accessories

Waste sorting Cutlery trays Drawer mats Drawer dividers Cleaning Interior

DIY or IKEA Installation

DIY installation Removal of old kitchen
 IKEA installation Worktop installation only

Electrical, Gas & Plumbing provider

As referred by IKEA
 Other (Your nominated provider)

Additional Comments



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Preparation for the home visit

It is important that you are as prepared as possible before the planner arrives. This will ensure that you receive the best possible plan and service and an accurate price estimate. We require that you acknowledge the following:

1. The 'Pre-Appointment Checklist' must be completed prior to your appointment. This should be done in consultation with any other key home decision maker (e.g. husband/wife/partner).
2. The customer will ensure sufficient site access time is available for the home visit (ideally 2-3 hours site access time is required to complete a plan. A table and chair should be available for the planner to work at).
3. To ensure that all decisions can be finalised during the 2-3 hour home visit, all key home decision makers (e.g. husband/wife/partner) should, if possible, be present at the home visit.
4. If structural changes (e.g. removing walls, etc.) are required, the customer should discuss these with a qualified builder prior to the home visit. IKEA planners are unable to give advice on structural changes.

Your details:

Name _____ Preferred Appointment Day and Time _____

Home Phone _____ Address _____

Mobile Phone _____ E-mail Address _____

ABN (if appl.) _____ Agree to Contact _____ Agree to Promotional Offers _____

'By providing us with your contact details you have the opportunity to consent to being contacted in regards to service related enquiries and your kitchen shopping experience. You will also have the opportunity to consent to being contacted in regards to promotional offers. If you wish to change this at a later date you can do so by informing us via the channel that you received the information or via our contact centre. We will endeavour to contact you via your preferred method of communication.'

I agree to the terms and conditions of this service (sign) x _____

About your home:

Year built _____ Main construction material (if known) _____

The property... Is my home _____ Has tenants in occupation _____ Is under construction _____

If this is not my home, I will arrange _____ hours access for the home visit

Staff use:

- All necessary information for the planning appointment has been collated

Co-worker name: _____ Expected Purchase Date: _____ / _____ / _____



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Terms and Conditions

This document sets out the arrangements that will apply to the purchase of an IKEA In-home measuring & planning service

Agreement

1. This is a 'measure and plan' service completed by independent contractors trained by IKEA in kitchen planning. Additional interior design, colour co-ordination and soft furnishing advice is not included.
2. Payment for the service can be made in-store or over the phone by calling us as follows:
Perth: (08) 9201 4648 **Adelaide: (08) 8154 4462**
3. Kitchen or laundry plans created at the appointment are accessible online for up to 12 months from the date of the plan creation.
4. The appointment duration for this service is for between 2 and 3 hours and covers planning of one room.
5. Appointments requiring a longer visit or for additional rooms will require payment of an additional fee.
6. At the end of the appointment, you will receive the following:
 - A completed kitchen or laundry plan
 - A price estimate (for any products or services required)
 - Information detailing how to proceed with your order and kitchen/laundry installation
7. The Home Planner may make one minor change to your completed plan free of charge, e.g. a door finish or handle change, or a change to the internal function of a cabinet. These changes or any correction of errors will be made at no additional cost and may be requested by the customer by emailing the Home Planner within **14 days**.
8. Any change requests which require the re-planning or re-quoting of your kitchen or laundry must be submitted in writing by email to your Home Planner and will incur an additional fee of \$50 per hour plus GST to action the changes. This fee is payable directly to the Home Planner.
9. Customers must provide 24 hour notice for cancellation of an appointment.
10. The Installation Services offered by the Home Planner are provided by professional and qualified independent contractors. IKEA is not commercially involved in this transaction.
11. All product prices are valid for the IKEA catalogue year.
12. The cost of the In-home measuring & planning service of **\$149** will be deducted from the price of your IKEA Kitchen order at the point of purchase. To qualify for this offer a complete METOD or KNOXHULT kitchen must be purchased.